



Advanced APD (AdvAPD) Credential 5 year renewal Application Guide

Preparing the application

- The Advanced Practitioner credential (AdvAPD) provides formal recognition of APDs who are **currently and ongoing** practising at an advanced level.
- When applying to renew Advanced practitioner status applicants need to demonstrate that they have continued their skills and applied **advanced level** skills in their practice over the last five years. Applicants need to show their continuing development as a professional and demonstrate their growing skills as a dietitian.
- It is very important that applicants read the entire competency, elements and performance criteria carefully before commencing the application.
- Attachment 1 of the Advanced APD Policy <https://daa.asn.au/general-policies-and-procedures/dcc-professional-recognition-and-credentialing/> shows the Advanced Competency standards. The [application guide](#) includes examples of evidence that can be used to demonstrate that the applicant meets competence.
- In completing the application, it is advisable to start by considering and noting down all the tasks and activities that demonstrated ongoing advanced practice in the last 5 years. This will involve a detailed self-analysis of the CV and can include examples across a range of criteria. Then the applicant should consider the outcome or impact of their involvement in these tasks.
- All that is required to be submitted for renewal is examples of evidence against **two** of the performance criteria only (there are 28 of these in the current AdvAPD competency standards).

Competency Standard	Performance Criteria Advanced Practitioner	Evidence example number 1
1. Develops innovative methods and approaches	1. Advances the profession of nutrition and dietetics	In the last two years I was invited to join the advanced practice advisory committee within my health service. In my time here I have influenced the criteria for dietetics to be included in local credentialing for extending their scope of practice. This has resulted in three APDs attaining this credential.

- Each of the examples, aligned with which Performance Criteria they demonstrate, need only be 1-2 paragraphs but needs to focus on the outcome of their work not just listing tasks. In total the renewal application examples will only be one page maximum.
- The choices of referees are integral to support the application. Ideally one referee should be an Advanced APD and both referees should be able to comment on performance at a higher level. The referee should be someone who also works at a higher level (not necessarily a supervisor).
- All applicants are asked to sign that the information in their application is true and correct

Application Submission

Applicants must ensure that all parts of the application, including referee reports, are submitted in full. Applications will not be assessed unless all components are received together.

Applicants **must** submit their renewal application electronically and are advised to keep a copy, as submissions will not be returned.

Please include this page with your application

Advanced APD (AdvAPD) Credential 5 Year Renewal Application Form and Coversheet

DAA No:

Name:

Applicant's signature:

Date:

I have supplied a bookmarked PDF version of my application which includes:

- Statutory Declaration
- Two examples of advanced practice focusing on outcomes achieved against at least two different performance criteria
- Current CV
- Two references (at least one an APD, preferably an Advanced APD)

Please return completed form and documents to:

Credentialing Dietitian credentialing@daa.asn.au

or post USB to

Credentialing Dietitian, Dietitians Association of Australia

1/8 Phipps Close DEAKIN ACT 2600